

CECW-CE

Regulation  
No. 5-1-10

01 April 2009

Management  
CORPS-WIDE AREAS OF WORK RESPONSIBILITY

1. Purpose. This regulation establishes policy and procedures for the assignment of work within the U.S. Army Corps of Engineers (USACE).
2. Applicability. This regulation applies to all USACE activities. It takes precedence over all other USACE regulations, circulars, directives, letters, and operating procedures with respect to the assignment of work except as noted herein.
3. References.
  - a. ER 5-1-9, *Assignment and Transfer of Project Responsibilities*.
  - b. ER 1110-1-8158, *Corps-Wide Centers of Expertise (CX) Program*.
4. Distribution. Approved for public release, distribution is unlimited.
5. Policy.
  - a. General. As an integral part of our normal business practices, USACE activities have been assigned geographical or functional responsibilities to ensure customers receive the best corporate response to their needs and expectations. Each USACE activity is expected to conduct business in accordance with these responsibilities and to be open and flexible to entering into voluntary agreements with each other to jointly satisfy a customer's needs when it is in the best interest of the customer and the Corps. This voluntary agreement which is referred to as "brokering" can go a long way in providing our customers with a "one door to the Corps" philosophy whereby a customer can contact any Corps office and obtain information on total Corps capabilities and/or a specific project/program regardless of geographical location. USACE activities are expected to advise customers of how the Corps normally conducts business and to encourage customers to follow these business practices. When the customer desires to deviate from normal Corps business practices, the USACE activity with whom the customer desires to work must broker the work with the affected USACE activities or obtain written approval from HQUSACE prior to executing the work in accordance with the procedures prescribed herein.

b. Work Responsibilities. Unless specifically approved by the Commander, USACE, all work shall accomplished as follows:

(1) Major Subordinate Commands (MSCs) shall accomplish all work that occurs within their assigned geographical areas of responsibility (AORs) with the exception of U. S. Army Engineering and Support Center, Huntsville (HNC) and U.S. Army Engineer Research and Development Center (ERDC).

(2) HNC is a MSC with no geographic AOR and, therefore, cannot engage in normal geographic work assignments unless through brokering. The HNC charter provides for programmatic and functional boundaries in lieu of geographical boundaries. The Director of Military Programs has primary staff supervision and shall submit work assignments for HNC to the USACE National Management Board (NMB) as described below.

(3) ERDC is a MSC headquartered at Vicksburg, MS with laboratories at Vicksburg, MS; Champaign, IL; Hanover, NH; and Alexandria, VA. It has no geographical AOR, but has a functional responsibility for all USACE Research and Development (R&D) and thus responsible for all of its programs, resources, processes and operations in the conduct of R&D and transition to the Corps, Army, DoD and the Nation. The Director of USACE R&D has primary staff supervision for the ERDC and shall submit work assignments for ERDC to the NMB as described below.

(4) Field Operating Activities (FOAs) shall accomplish work in accordance with the responsibilities outlined in their charter. When this work involves operations within a geographic MSC's AOR, written notification shall be provided to the MSC.

(5) Mandatory Centers of Expertise (MCX) work assignments shall be executed, reviewed or otherwise controlled as specified in ER 1110-1-8158, *Corps-wide Centers of Expertise Program*.

(6) Brokered work assignments may be performed by MSCs, Laboratories and FOAs outside their assigned areas provided that they have the written approval of the USACE activity in who's geographical or functional area the work is located.

(7) All work that does not conform to the above shall be forwarded to the NMB for consideration.

c. Poaching is the unauthorized performance of work in another USACE activity's AOR. Poaching is forbidden and shall be reported to the NMB.

6. USACE National Management Board (NMB). The NMB shall evaluate requests and make recommendations to the Commander, USACE. Once the Commander, USACE has made a decision, the NMB shall notify all USACE activities. The NMB shall maintain a list of all approved requests.

7. Requests to Perform Work Outside USACE Activities' AOR. All requests to perform work outside an MSC geographic and Laboratory/FOA functional AOR that is not brokered shall be forwarded with full justification to the NMB with information copies to the affected USACE activities. Affected USACE activities may provide comments to the NMB for consideration. As a minimum, the request must include a description of the work to be performed, a suggested NMB decision date (past which the work assignment would be impacted), the duration of the effort, the value of the work, the affected USACE activities, a description of the efforts undertaken to broker the work and the reasons this did not work, the benefits to the customer and the benefits to the Corps.

8. Existing Business Practices, Memoranda of Agreement, Memoranda of Understanding and HQUSACE Directives. Arrangements that provide for work outside any MSC geographic or Laboratory/FOA functional AOR and that are not brokered shall be submitted to the NMB in accordance with paragraph 7 within one year of the date of issuance of this regulation.

FOR THE COMMANDER:



STEPHEN L. HILL  
Colonel, Corps of Engineers  
Chief of Staff