

RELOCATION ASSISTANCE SUMMARY REPORT

For use of this form, see ER 405-1-12, Public Law 91-646; the proponent agency is CERE-P.

1. REPORT PERIOD ENDING
 a. MARCH b. SEPTEMBER
 FOR FISCAL YEAR (YYYY)

RCS: DAEN-RE-18(R1)

NOTE: SEE INSTRUCTIONS ON PAGE 2

2. THRU	3. TO	4. FROM
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5. THIS REPORT COVERS:
 a. ARMY (*Military*) b. ARMY (*Civil*) c. AIR FORCE d. DOE e. NPS f. NASA g. OTHER (Specify)

SECTION I - APPLICATION PROCESSED

TYPE OF APPLICANTS	a. NEW APPLICATIONS CURRENT PERIOD			b. REMARKS
	(1) NUMBER OF APPLICANTS	(2) AMOUNT CLAIMED	(3) AMOUNT PAID	
1. RESIDENTIAL				
2. BUSINESS WITH DWELLING				
3. BUSINESS WITHOUT DWELLING				
4. FARM WITH DWELLING				
5. FARM WITHOUT DWELLING				
6. BUSINESS AND FARM WITH DWELLING				
7. BUSINESS AND FARM WITHOUT DWELLING				
c. COLUMN TOTALS				

SECTION II - SUMMARY OF PAYMENTS MADE BY TYPE *(Cumulative for Fiscal Year)*

TYPE	(1) NUMBER OF PAYMENTS	(2) AMOUNT CLAIMED	(3) AMOUNT PAID	(4) REMARKS
1. MOVING PAYMENTS (<i>Actual</i>)				
a. DWELLING				
b. BUSINESS				
c. FARM				
2. MOVING PAYMENTS (<i>Fixed</i>)				
a. DWELLING				
b. DISLOCATION ALLOWANCE				
c. BUSINESS				
d. FARM				
3. DIRECT LOSS				
a. BUSINESS				
b. FARM				
4. SEARCHING				
a. BUSINESS				
b. FARM				

TYPE (Continuation)	(1) NUMBER OF PAYMENTS	(2) AMOUNT CLAIMED	(3) AMOUNT PAID	(4) REMARKS
5. REPLACEMENT HOUSING PAYMENTS				
6. INCREASED INTEREST COSTS				
7. CLOSING COSTS				
8. RENTAL PAYMENTS				
9. DOWN PAYMENTS				
10. TOTAL NUMBER OF APPLICANTS PAID				
(5) COLUMN TOTALS				

SECTION III - SUMMARY OF PROGRESS

1. NUMBER OF APPLICATIONS PENDING FROM PREVIOUS REPORTING PERIODS		
2. NUMBER OF NEW APPLICATIONS RECEIVED THIS REPORTING PERIOD <i>(from Section I above)</i>		
3. NUMBER OF APPLICATIONS COMPLETED THIS REPORTING PERIOD		
4. NUMBER OF APPLICATIONS PENDING AT END OF THIS REPORTING PERIOD		
5a. COMPLETED BY NAME <i>(Last, First MI)</i> AND TITLE	b. DATE <i>(YYYYMMDD)</i>	c. COMPLETED BY SIGNATURE

EXPLANATION OF REQUIRED DATA

General Instructions: 1. A separate form is needed for each department.
 2. Report monies in dollars only.

Section I, Applications Processed: This section will show only those applications processed during the reporting period. Breakout will be by type of applicant, by number, total amount claimed, and amount paid to the new applicants during the reporting period.

Section II, Summary of Payments Made By Type: This section will show payments made during the fiscal year summarized by type. Monies paid to applicants during the fiscal year will be shown whether the application was received during the fiscal year or in a prior year,

Section II, Summary of Progress:

1. Applications Pending, Including those on hand from previous reporting periods, New Applications. Include those received during the reporting periods.
2. New Applications. Include those received during the reporting period *(from Section I above)*.
3. Applications completed, Include all applications finalized during the reporting period regardless of when the application was received.
4. Applications Pending. Include all applications regardless of when received, that have not been finalized by the end of the reporting period.