

OBSERVATION CARD

For use of this form, see ER 415-1-13; the proponent agency is CEEC-CE.

1. LOCATION

2. DESCRIPTION

3. REPORT #	4. CARD #	5. TYPE	6. SPECIFIC #	7. CATEGORY CODE	8. DDMMYY

9. DISTRICT	10. CONTRACT #	11. I	12. TLR	13. AG	14. P	15. D. CODE

16. SUBJECT

17. COMMENT

18. RECOMMENDATION

19. ACTION AGENCY RESPONSIBLE FOR TAKING ACTION	20. RESPONSE

21. BY (*Last, First MI*) NAME OF INDIVIDUAL MAKING OBSERVATION

22. OFFICE SYMBOL OF INDIVIDUAL MAKING OBSERVATION

COMPLETION INSTRUCTIONS - ENG FORM 4072

NOTE: ITEMS MARKED WITH * NEED ONLY BE COMPLETED ON THE FIRST CARD FOR EACH CONTRACT EVALUATED. ALL INSERTIONS ARE TO BE LEFT HAND JUSTIFIED (*start at left*).

1. *LOCATION SELF EXPLANATORY.
2. * DESCRIPTION SELF EXPLANATORY.
3. * REPORT # YEAR IN WHICH VISIT IS MADE FOLLOWED BY SEQUENTIAL NUMBER FOR EACH INSTALLATION / LOCATION VISITED.
4. CARD # SEQUENTIAL NUMBER ON EACH CARD AT EACH INSTALLATION / LOCATION VISITED.
5. TYPE TYPE OF OBSERVATION AND EVALUATION / INSPECTION. IN FIRST BLOCK INSERT "C" FOR CONSTRUCTION, "D" FOR DESIGN, "M" FOR MAINTENANCE OR "O" FOR OTHER. IN SECOND BLOCK INSERT "F" FOR DCFI, "P" FOR PCI, "R" FOR DCE AND "W" FOR WARRANTY INSPECTION.
6. SPECIFIC # APPROPRIATE GUIDE SPECIFIC NUMBER FOR SUBJECT ADDRESSED.
7. *CATEGORY CODE FIVE DIGIT ARMY CATEGORY CODE OR SIX DIGIT AIR FORCE CATEGORY CODE.
8. *DDMMYY DATE OF EVALUATION / INSPECTION DAY, MONTH, YEAR.
9. *DISTRICT SELF EXPLANATORY.
10. CONTRACT # CONTRACT NUMBER.
11. I INCREMENTS OF A CONTRACT ENCOMPASSING SEVERAL FACILITIES.

THIS WILL OCCUR WHEN A SINGLE CONTRACT IS AWARDED. I.E., A BARRACKS COMPLEX CONSISTING OF A BOQ, CHAPEL, BRIGADE HEADQUARTERS, ETC., LEAVE BLANK IF CONTRACT IS FOR A SINGLE FACILITY.
12. *TLR INITIALS OF TECHNICAL EVALUATOR.
13. *AG INSERT "AR" IF ARMY, "AF" IF AIR FORCE, "OT" IF OTHER.
14. P "P" IF A PHOTOGRAPH WAS TAKEN, OTHERWISE LEAVE BLANK.
15. D. CODE DEFICIENCY CODE.
16. SUBJECT BRIEF DESCRIPTION OF SUBJECT ADDRESSED, I.E., PARAGRAPH TITLE FROM SPECIFICATIONS.
17. COMMENT SELF EXPLANATORY.
18. RECOMMENDATION SELF EXPLANATORY
19. ACTION AGENCY AGENCY RESPONSIBLE FOR TAKING ACTION.
20. RESPONSE "Y" FOR YES RESPONSE REQUIRED. "N" FOR NO RESPONSE REQUIRED.
21. BY NAME (*Last, First MI*) OF INDIVIDUAL MAKING OBSERVATION.
22. OFFICE OFFICE SYMBOL OF INDIVIDUAL MAKING OBSERVATION.