



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
441 G STREET, NW
WASHINGTON, DC 20314-1000

30 MAR 2017

CECG

COMMANDER'S POLICY MEMORANDUM #1

SUBJECT: Open Door Policy

1. As a commander, I am committed to addressing the concerns of all members of my command that are unable to be resolved through other channels. Although I am a strong advocate of using the supervisory chain of command to resolve issues arising in USACE units and organizations, I am available to discuss any issue that requires my personal attention.
2. Any member of this command requesting to discuss an issue with me should send his or her request, in writing, to the Chief of Staff. The request should describe the nature of the issue, why my personal attention is needed, and the steps already taken through the supervisory chain. My staff will review each request on an individual basis. Enlisted personnel will first attempt to resolve specific concerns with the USACE Command Sergeant Major before raising the matter to the Chief of Staff. All written requests to use this open door policy will receive a timely response.
3. This policy does not apply to disciplinary matters or issues appropriately addressed by an existing procedure, a subordinate command, or a staff principal. Examples include, but are not limited to, the Equal Employment Opportunity complaints process, Engineer Inspector General requests for assistance, substantive legal issues, and civilian grading, reassignment, and grievance issues through the Management-Employee Relations Program.

A handwritten signature in black ink, appearing to read "Todd T. Semonite", written over a large, stylized flourish.

TODD T. SEMONITE
Lieutenant General, USA
Commanding