

U.S. Army Corps of Engineers (USACE)
COLLATERAL DUTY SAFETY OFFICER (CDSO) DESIGNATION LETTER

For use of this form, see EM 385-1-1; the proponent agency is CESO.

Purpose: The supervisor will use this form to designate a Collateral Duty Safety Officer (CDSO).

Attach the following documentation to the applicable USACE SOH plan:

- 1) This signed CDSO Designation Letter; 2) An instructor-signed OSHA 30-hour card (or course completion certificate if within 90 days of having completed the OSHA 30-hour training) or equivalent according to EM 385-1-1 paragraph 1-3.c; and 3) All additional Safety and Occupational Health (SOH) competency training.

PART I: COMPLETED BY THE SUPERVISOR

1. Project Name

2. Location

3. According to OSHA 1960.58 requirements, the designated CDSO on this form meets the minimum EM 385-1-1 training and experience requirements below; is knowledgeable on the USACE SOH program; its procedures for the reporting, evaluation and abatement of hazards; procedures for reporting and investigating accidents and allegations of reprisal, the recognition of hazardous conditions and environments; identification and use of SOH standards, and other appropriate rules and regulations.

OSHA 30-Hour	Competency Training	Experience
Construction or General Industry or equivalent according to paragraph 1-3.b.	Will maintain 24 hours classroom or on-line SOH related coursework every three years.	A minimum of three years of experience and knowledge of the work being performed to identify hazards and implement controls.

4. Summary of required experience:

5. Supervisor Name

6. Supervisor Title

7. Supervisor Signature

8. Date

PART II: COMPLETED BY CDSO/QP/CP

By signing below, I certify that the information provided on this form is true and correct to the best of my knowledge.

1. CDSO Name

2. Date

3. CDSO Signature