

## Opportunities for Small & Disadvantaged Businesses

FP715-1-



EP 715-1-1 October 1993



CONSTRUCTION: Barracks, dining facilities. maintenance shops, hangers, hospitals, airfields, roads, levees and dams.

OTHER SERVICES: Trash collection, grass mowing. janitorial, oversee and maintain recreational parks. stenographic, real estate appraisal and dredging.

SUPPLIES AND EQUIPMENT: Generators, turbines, heating, ventilation and air conditioning equipment. kitchen equipment, electronic gear, petroleum products, repair parts, lumber, cement and publications.



to the U.S. Army Corps of Engineers

#### **Responsibilities of the U.S. Army Corps** of Engineers

The U.S. Army Corps of Engineers is a large composite organization which has varied responsibilities. and which has developed a high degree of expertise in all types of engineering and construction. This capability is a national resource that is now directed toward the accomplishment of both the military and civil responsibilities assigned by law to the Corps of Engineers.

Army Staff Engineer responsibilities include supervision of engineer functions throughout the Army; the development of concepts, plans, and policies for engineer support of the Army; the preparation of engineer portions of logistics plans; technical supervision of research and development dealing with Army engineer techniques and equipment required for combat and combat service support; the management the Army's power program; and the supervision of the pographic sciences.

The Corps carries on a large military construction program, involving the design and construction of Army, Air Force and other Defense Agency facilities in the

United States and assigned areas overseas. Corps responsibilities also include military family housing. base realignment and closure, homeowners assistance. environmental activities, staff supervision of facilities engineering operations and real property maintenance.

The nationwide water resource development, or civil works program of the Corps, includes nearly 4,000 projects. The Corps is responsible for planning, design, construction, operation and maintenance of improvements for flood control, navigation, hydroelectric power generation, water supply, low-flow augmentation, recreation, the enhancement of fish and wildlife, and environmental maintenance and repair. The Corps conducts flood fighting and recovery efforts when disasters occur.

The Corps is also responsible for the acquisition, management, and disposal of real estate for the Army and Air Force, NASA, other Federal agencies, and the U.S. Postal Service, on request, as well as negotiation of thousands of individual contracts each year for the use of private lands in connection with military exercises.

In carrying out its responsibilities, the Corps employs more than 850 military and about 40,000 civilian personnel. The locations of Corps divisions and districts are shown in this booklet.





# **Corps of Engineers**

This pamphlet supersedes EP 715-1-1, December 1991

A message from the Chief of Engineers . . .

The U.S. Army Corps of Engineers supports fully

the Government policy of placing a fair proportion of

and support services and qualified small, small

disadvantaged and women-owned business con-

cerns, historically Black colleges and universities ar

minority institutions. In addition, such concerns are

to be afforded the maximum practical opportunity to

participate as subcontractors in qualifying contracts

awarded to large businesses. This booklet describes

briefly the mission of the Corps, provides information

on the supplies and services the Corps procures, and identifies the Small and Disadvantaged Business Utilization Specialist, your principal point of contact,

Arthan Elillian

Lieutenant General, U.S. Army

Arthur F. Williams

Commanding

at each of our acquisition offices throughout the

United States.

the Corps contracts for supplies, design, construction



ENGINEERING SERVICES: Concept studies, master planning, engineering studies, all types of surveying and mapping, engineering design and construction and inspection services.

How You



Step 1. Call, write or visit the Corps of Engineers Small and Disadvantaged Business Utilization Specialists at the district(s) with which you desire to do business.

Step 2. Discuss your capabilities, interests and capacities to perform with the Small and Disadvantaged Business Utilization Specialist.

Step 3. Complete the appropriate forms indicated below and return them to the Chief, Contracting Division of the district in which you are interested.

- a. Supplies and Services Standard Form 129 "Bidders Mailing List Application."
- b. Construction Complete the form prescribed by each district to assure placement on the proper bidders list to receive the Advance Notice to Bidders and subsequent list of plan holders.
- c. Architect-Engineer Services Complete the Standard Form 254 "Architect-Engineer and Related Services Questionnaire." Standard Form 255 "Architect-Engineer and Related Services Questionnaire for Special Projects"

should be completed when required. Standard Form 254 should be mailed to: U.S. ARMY ENGINEERING DIVISION, NORTH PACIFIC ATT: CENPD-CT P.O. BOX 2870 PORTLAND, OR 97208-2870

Standard Form 255 should be mailed to the office indicated in the announcement.

**Step 4.** Subscribe to and read the Commerce Business Daily. All routine procurements proposed by the Army must be publicized by certain prescribed methods.

The most common method is publication in the Commerce Business Daily. There you will find a record of upcoming procurements, award of contracts and searches for other services. The Commerce Business Daily is an excellent source for possible subcontracting leads. The winners of large contract award competitions are published in the Commerce Business Daily.

**Step 5.** Review the Advance Notices to Bidders and Invitations for Bids, with plans and specifications for construction work which are furnished without charge to organizations such as the Associated General Contractors of America, minority contractor associations, and construction industry associations. These organizations maintain plan display rooms for the benefit of contractors, subcontractors, and material suppliers at no charge.

Step 6. Be alert to the announcements of Business Opportunity Conferences, Trade Fairs and other federally attended or sponsored liaison meetings in your area. Make it a point to attend whenever possible. The Corps of Engineers is represented at most such meetings. This is an excellent opportunity to meet on a person-to-person basis with procurement and small business specialists who can assist small and small disadvantaged businesses with the selling of their services or products.

### Small and Disadvantaged Business Utilization Specialists



#### Lower Mississippi Valley

U.S. ARMY ENGINEER DIVISION Mail Address: P.O. Box 80 Vicksburg, MS 39180-0080 Office Locations: Post Office Bldg **820 Crawford Street** Vicksburg, MS Jonithan P. Hatcher (CELMV-DB) (601) 634-7135 U.S. ARMY ENGINEER DISTRICT MEMPHIS Mail Address: B-202 Clifford Davis Federal Bldg. Memphis, TN 38103-1894 Office Location: 167 N. Mid American Mail Memphis, TN Karen J. Brady (CELMM-DB) (901) 544-4146 U.S. ARMY ENGINEER DISTRICT. **NEW ORLEANS** Mail Address PO Box 60267 New Orleans, LA 70160-0267 Office Location: Foot of Prytania Street New Orleans, LA Kenneth J. Enclade (CELMN-DB) (504) 862-2885 U.S. ARMY ENGINEER DISTRICT, ST. LOUIS 1222 Spruce Street St. Louis, MO 63103-2833 Terry M. Laws (CELMS-CT) (314) 331-8500 U.S. ARMY ENGINEER DISTRICT, VICKSBURG Mail Address: P.O. Box 60 Vicksburg, MS 39181-5191 Office Location: 2101 North Frontage Road **Battlefield Mall** Vicksburg, MS Shirley H. Reed (CELMK-CT-SB) (601) 631-5347



#### Missouri River

U.S. ARMY ENGINEER DIVISION 12565 West Center Road Omaha, NE 68144 Wendell G. Jones (CEMRD-CT) (402) 221-7213

U.S. ARMY ENGINEER DISTRICT, KANSAS CITY 700 Federal Bldg. 601 E. 12th Street Kansas City, MO 64106-2896 Darlene Crain (CEMRK-CT-DB) (816) 426-2028

U.S. ARMY ENGINEER DISTRICT, OMAHA 215 N. 17th Street Room 1604 Omaha, NE 68102-4978 Regina C. Yannayon (CEMRO-CT-DB) (402) 221-4110



#### North Atlantic

U.S. ARMY ENGINEER DIVISION 90 Church Street, Room 1215 New York, NY 10007-2979 Kelly K. Woolums (CENAD-DB) (212) 264-2820

U.S. ARMY ENGINEER DISTRICT, BALTIMORE Mail Address: P.O. Box 1715

Baltimore, MD 21203-1715 Office Location: City Crescent Bldg., Room 7000 10 South Howard Street Baltimore, MD Patricia Huber (CENAB-DB) (410) 962-1894

U.S. ARMY ENGINEER DISTRICT, NEW YORK 26 Federal Plaza, Room 1843 New York, NY 10278-0090 Ella Snell (CENAN-CT)

(212) 264-0238

U.S. ARMY ENGINEER DISTRICT. NORFOLK 803 Front Street Norfolk, VA 23510-1096 Evelyn W. Rowland (CENAO-DB) (804) 441-7744

U.S. ARMY ENGINEER DISTP PHILADELPHIA John Wanamaker Building 100 Penn Square East 6th Floc. Philadelphia, PA 19107-3390 Janet L. English (CENAP-DB) (215) 656-6766



#### North Central

U.S. ARMY ENGINEER DIVISION 111 North Canal Street 12 Floor Chicago, IL 60606-7205 Michael D. Lee (CENCD-CT) (312) 353-6397

U.S. ARMY ENGINEER DISTRICT, BUFFALO 1776 Niagara Street

Buffalo, NY 14207-3199 Mary E. Price (CENCB-CT) (716) 879-4252

U.S. ARMY ENGINEER DISTRICT, DETROIT Mail Address: P.O. Box 1027 Detroit, MI 48231-1027 Office Location: Patrick V. McNamara Building 477 Michigan Avenue Detroit, MI Wanda Carter-Davis (CENCE-CT) (313) 226-5148

U.S. ARMY ENGINEER DISTRICT, ROCK ISLAND Mail Address: P.O. Box 2004 Rock Island, IL 61204-2004 Office Location: Clock Tower Bldg. Rock Island, IL Barbara Morgan (CENCR-CT) (309) 794-5442

U.S. ARMY ENGINEER DISTRICT, ST. PAUL 180 East Kellogg Blvd. Room 1421 St. Paul, MN 55101-1479 Patricia Johnson (CENCS-CT) (612) 220-0414



#### North Pacific

U.S. ARMY ENGINEER DIVISION Mail Address: P.O. Box 2870 Portland, OR 97208-2870 Office Location: 220 N.W. 8th Avenue Portland, OR William J. Doran (CENPD-CT) (503) 326-3797

U.S. ARMY ENGINEER DISTRICT, ALASKA Mail Address: P.O. Box 898 Anchorage, AK 99506-0898 Office Location: Bldg. 21-700 Elmendorf Air Force Base, AK Thomas Carter (CENPA-CT) (907) 753-2543 U.S. ARMY ENGINEER DISTRICT, PORTLAND Mail Address: P.O. Box 2946 Portland, OR 97208-2946 Office Location: 333 S.W. First Ave. Portland, OR 97204 Gay M. Hettenhouser (CENPP-DB) (503) 326-4079 U.S. ARMY ENGINEER DISTRICT, SEATTLE Mail Address: P.O. Box 3755 Seattle, WA 98124-2255 Office Location: 4735 East Marginal Way South Seattle, WA Susan C. Price (CENPS-CT) (206) 764-6807

U.S. ARMY ENGINEER DISTRICT, WALLA WALLA Bldg. 614 Walla Walla, WA 99362-9265 Nancy C. Aeschliman (CENPW-CT) (509) 522-6802



#### Ohio River

U.S. ARMY ENGINEER DIVISION Mail Address: P.O. Box 1159 Cincinnati, OH 45201-1159 Office Location: Federal Office Bldg. 550 Main Street Cincinnati, OH Larry P. Cook (CEORD-DB) (513) 684-3048 U.S. ARMY ENGINEER DISTRICT, HUNTINGTON 502 8th Street Huntington, WV 25701-2070 Ronald F. Vest (CEORH-CT-C) (304) 529-5040 U.S. ARMY ENGINEER DISTRICT, LOUISVILLE Mail Address: P.O. Box 59 Louisville, KY 40201-0059 Office Location: 600 Dr. M.L. King Jr., Place Louisville, KY Linda J. Hunt (CEORL-DB) (502) 582-5070 U.S. ARMY ENGINEER DISTRICT, NASHVILLE Mail Address: P.O. Box 1070 Nashville, TN 37202-1070 Office Location: Estes Kefauver Federal Bldg,, Room 110 9th Ave S.

Nashville, TN 37203

(615) 736-7276

Lacy A. Campbell (CEORN-CT)

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U.S. ARMY ENGINEER DISTRICT PITTSBURGH William S. Moorehead Federal Building 1000 Liberty Avenue Pittsburgh, PA 15222-4186 Barbara A. Fisher (CEORP-CT) (412) 644-6929





#### Pacific Ocean

- U.S. ARMY ENGINEER DIVISION Building 230 Ft. Shafter, HI 96858-5440 Joe W. Swift (CEPOD-DB)
- U.S. ARMY ENGINEER DISTRICT, HONOLULU Building 200 Ft. Shafter, Hawaii 96858-5440 Joe W. Swift (CEPOD-DB) (808) 438-9548

#### Southwestern

- U.S. ARMY ENGINEER DIVISION 1114 Commerce Street Dallas, TX 75242-0216 John A. Brigance (CESWD-DB) (214) 767-2476
- U.S. ARMY ENGINEER DISTRICT,
- ALBUQUERQUE Mail Address: P.O. Box 1580 Albuquerque, NM 87103-1580 Office Location: 517 Gold Avenue S.W. Albuquerque, NM James D. Van Nest (CESWA-DB) (505) 766-8334

U.S. ARMY ENGINEER DISTRICT, FORT WORTH Mail Address: P.O. Box 17300 Fort Worth, TX 76102-0300 Office Location: 819 Taylor Street Fort Worth, TX Chester E. Bochenko (CESWF-DB) (817) 334-4421

U.S. ARMY ENGINEER DISTRICT, GALVESTON Mail Address: P.O. Box 1229 Galveston, TX 77553-1229 Office Location: Jadwin Building 2000 Fort Point Road Galveston, TX 77550 Jose Garcia (CESWG-DB) (409) 766-3850





Mail Address: P.O. Box 61 Tulsa, OK 74121-0061 Office Location: 1645 S. 101st E. Avenue Tulsa, OK 74128 R.L. Hedrick (CESWT-DB) (918) 669-7269

#### South Atlantic

U.S. ARMY ENGINEER DIVISIC 77 Forsyth Street, S.W. Room 313 Atlanta, GA 30335-6801 Kay Bauer (CESAD-DB) (404) 331-6689 U.S. ARMY ENGINEER DISTRICT, CHARLESTON Mail Address:

Mail Address: P.O. Box 919 Charleston, SC 29402-0919 Office Location: Federal Building Room 324 334 Meeting Street Charleston, SC Christy C. Watts (CESAC-CT) (803) 727-4204 U.S. ARMY ENGINEER DISTRICT, JACKSONVILLE Mail Address: P.O. Box 4970 Jacksonville, FL 32232-00019 Office Location: 400 West Bay Street Jacksonville, FL Randall Edney (CESAJ-DB) (904) 232-1150 U.S. ARMY ENGINEER DISTRICT, MOBILE Mail Address: P.O. Box 2288 Mobile, AL 36628-0001 Office Location: 109 St. Joseph Street Mobile, AL Arbuties E. (Liz) Cotton (CES (205) 690-3597 U.S. ARMY ENGINEER DISTRIC SAVANNAH Mail Address: P.O. Box 889 Savannah, GA 31402-0889

Office Location: 100 West Oglethorpe Avenue Savannah, GA Gwennette W. Miller (CESAS-DB) (912) 652-5340 U.S. ARMY ENGINEER DISTRICT, WILMINGTON Mail Address: P.O. Box 1890 Wilmington, NC 28402-1890 Office Location: 69 Darlington Avenue Room 306 Wilmington, NC 28403 Annie L. Nixon-Sidberry (CESAW-DB) (919) 251-4864

#### Operating Divisions, Laboratories and Special Purchasing Offices

U.S. ARMY ENGINEER DIVISION, HUNTSVILLE

Mail Address:

P.O. Box 1600, West Station Huntsville, AL 35807-4301 Office Location: 106 Wynn Drive Huntsville, AL Ed Lewis (CEHND-DB) (205) 955-5743

U.S. ARMY ENGINEER DIVISION, NEW ENGLAND 424 Trapelo Road Waltham, MA 02254-9149 Charles W. Coe (CENED-DB) (617) 647-8668

U.S. ARMY CONSTRUCTION ENGINEERING RESEARCH LABORATORIES Mail Address: P.O. Box 9005 Champaign, IL 61826-9005 Office Location: 2902 Newmark Drive Interstate Research Park Champaign, IL 61821-1076 Hugh V. Roberts (CECER-CT) (217) 373-6798 Outside Illinois (800) USA-CE. Inside Illinois (800) 252-7192 U.S. ARMY COLD REGIONS RESEARCH AND ENGINEERING LABORATORY Mail Address: Hanover, NH 03755-1290 Office Location: 72 Lyme Road Hanover, NH Charles P. Zdunczyk (CECRL-CB) (603) 646-4390 **U.S. ARMY TOPOGRAPHIC** ENGINEERING CENTER Telegraph & Leaf Road Bldg 2592 Ft. Belvoir, VA 22060-5546 Mary L. Williams (CETEC-CT) (703) 355-2608 U.S. ARMY ENGINEER

WATERWAYS EXPERIMENT STATION, VICKSBURG Mail Address: 3903 Halls Ferry Road Vicksburg, MS 39180-6199 Office Location 3903 Halls Ferry Road Vicksburg, MS 39180-6199 A.J. Breithaupt (CEWES-DB) (601) 634-2424

HUMPHREYS ENGINEER CENTER SUPPORT ACTIVITY Kingman Building, Room 1B01 Telegraph & Leaf Roads Ft. Belvoir, VA 22060-5580 Deborah L. Giordano (CEHEC (703) 355-2153

Note: Only two division offices (other than those listed under Operating Divisions) have procurement responsibilities. They are the Ohio River Division and South Atlantic Division. Procurements by these two divisions are generally in the small purchase area.

\* Vacant at printing

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#### South Pacific

U.S. ARMY ENGINEER DIVISION 630 Sansome St., Rm. 720 San Francisco, CA 94111-2206 Ray Suderman (CESPD-DD-B) (415) 705-2413

U.S. ARMY ENGINEER DISTRICT, LOS ANGELES Mail Address: P.O. Box 2711 Los Angeles, CA 90053-2325 Office Location: 360 E. 2nd Street Los Angeles, CA Mary B. Workman (CESPL-DD-B) (213) 894-5679

U.S. ARMY ENGINEER DISTRICT, SACRAMENTO 1325 J Street Sacramento, CA 95814-2922 Ching Meidinger (CESPK-DE-B) (916) 557-5206

U.S. ARMY ENGINEER DISTRICT, SAN FRANCISCO 211 Main Street San Francisco, CA 94105-1905 Shirley A. Turnbo (CESPN-CT-B) (415) 744-3026

#### **Transatlantic**

U.S. ARMY ENGINEER DIVISION Mail Address: P.O. Box 2250 Winchester, VA 22604-1450 Office Location: 385 Battaile Dr. Winchester, VA William R. Brewer (CETAD-CT) (703) 665-4075

- DIVISION
- DISTRICT
- DIVISION AND DISTRICT

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